

Board of Health

Minutes

June 19, 2024

9:16 am – 11:36 am

Board Members Present: S. Cairns, R. Cipolla, P. Koetsier, S. Warnock, L. Oehm, S. Kinsella,
A. Kungl, B. Gordon, B. Norris, A. Dubeau, S. Read, J. Smith, H. Eves

Regrets: N. Nigussie, J. Leduc, T. Walker

Staff Present: C. Gardner, K. Ellis-Scharfenberg

1. Call To Order

This meeting was called to order at 9:16 am.

1.1 Land Acknowledgement

P. Koetsier read the land acknowledgement.

**1.2 Welcome to the Office of the Medical Officer of Health, Melissa Nickason,
Executive Assistant**

Board Chair A.M. Kungl introduced Melissa Nickason, Executive Assistant
to the Office of the Medical Officer of Health.

2. Approval of the Agenda

Motion 2.0

MOVED BY S. Cairns

SECONDED BY R. Cipolla

THAT the Board of Health approve the agenda as presented.

CARRIED

3. Declaration of Conflict of Interest

4. Consent Agenda

Motion 4.0

MOVED BY A. Dubeau

SECONDED BY H. Eves

THAT the Board of Health approve the following consent agenda items:

4.1 Minutes from May 15, 2024.

4.2 Extreme Heat, Air Quality and Wildfire Smoke Preparedness, Resilience and Response Planning.

THAT the Board of Health receive this briefing note as information.

4.3 2024 alPHa Conference Outcomes.

THAT the Board of Health receive this briefing note as information.

CARRIED

4.1 Approval of Minutes from May 15, 2024.

4.2 Extreme Heat, Air Quality and Wildfire Smoke Preparedness, Resilience and Response Planning.

Briefing Note. S. Rebellato, B. Armstrong and K. Magnusson.

4.3 2024 alPHa Conference Outcomes.

Briefing Note. C. Gardner

5. In Camera

Motion 5.0

MOVED BY B. Gordon

SECONDED BY S. Kinsella

THAT the Board of Health go in camera to approve the May 15, 2024 in camera minutes and discuss one Governance Item and two HR Items.

CARRIED

Motion 5.0.1

MOVED BY S. Cairns

SECONDED BY R. Cipolla

THAT the Board of Health come out of in camera and report.

CARRIED

Motion 5.0.2

MOVED BY H. Eves

SECONDED BY A. Dubeau

Closed Session Item 1.2 (5.2)

THAT the Board of Health receive this briefing note as information confirming the submission of the required survey to the province on the draft changes to the Ontario Public Health Standards and Protocols.

CARRIED

5.1 Approval of Minutes

5.2 Governance Item

5.3 HR Item

5.4 HR Item

6. New Business

6.1 2023 Ministry of Health Annual Report and Attestation.

Briefing Note. K. Ellis-Scharfenberg and J. Barbaro presenting.

K. Ellis-Scharfenberg introduced J. Barbaro, the new Acting Manager for PHASE and provided a summary of the annual report. The Board of Health is required to submit attestation of achievements, program activities, board attestations and financial reports for 2023 to the Ministry of Health.

K. Ellis-Scharfenberg spoke to Appendix A (a tool to collect information on how SMDHU programs meet the Standards) and Appendix B (a high level summary of how the Board of Health meets the Standards).

Motion 6.1

MOVED BY B. Norris

SECONDED BY L. Oehm

THAT the Board of Health approve the submission of the 2023 Ministry of Health Annual Report and Attestation for SMDHU.

CARRIED

6.2 Year-to-Date Financial Report for the Period Ending March 31, 2024.

Briefing Note. K. Ellis-Scharfenberg and J. Van Donkelaar presenting.

K. Ellis-Scharfenberg provided a summary of the Year-to-Date Financial Report for the Period Ending March 31, 2024 noting that the Ministry of Health 2024 accountability funding typically occurs late summer resulting in a \$148K deficit for the first fiscal quarter.

Technology (annual licensing), salaries and benefits are contributing factors to increased expenses. The Ministry of Health has confirmed they will support COVID-19 and Respiratory Syncytial Virus (RSV) activities that will offset a small portion of cost-shared expenses this fall.

K. Ellis Scharfenberg reviewed Appendix B noting that cash flow from the Ministry of Health did not occur until after March 31, 2024 and Appendix C stating the Oral Health program will keep an eye on the cost of dentures for the Ontario Seniors Dental Care Program.

The Board membership discussed the provincial and the federal seniors dental care programs.

Motion 6.2

MOVED BY J. Smith

SECONDED BY S. Read

THAT the Board of Health receive the first quarter financial reports for:

- Public Health Programs and Services
- COVID-19 Immunization One-time Funding January 1, 2024 – March 31, 2024
- Ontario Seniors' Dental Care Program (OSDCP) and Healthy Babies Healthy Children (HBHC) 100% Funded Programs

- 100% Funded One-Time Projects

CARRIED

6.3 2025 Budget Deliberations Schedule.

Briefing Note. K. Ellis-Scharfenberg and J. Van Donkelaar presenting.

K. Ellis-Scharfenberg shared a presentation on 2025 Budget Deliberations Schedule noting the Board of Health could discuss levy options formally in October.

K. Ellis-Scharfenberg provided a summary of the 100% Ministry funded programs:

- Ontario Seniors Dental Care Program (OSDCP) - generally a growth budget - approved by the Ministry of Health.
- Health Babies Healthy Children (HBHC) - stagnant budget that impacts service delivery - supported by the Ministry of Children, Community and Social Services.

The Board membership discussed municipality budgets timelines. Levy requests are requested by the municipalities by November 15, 2024.

The Board membership reflected upon the unique funding available for OSDCP.

Motion 6.3

MOVED BY S. Warnock

SECONDED BY S. Cairns

THAT the Board of Health receive the 2025 Budget Deliberations briefing note as information and consideration; and approve the proposed schedule of meetings.

CARRIED

6.4 2023-2024 SMDHU Strategic Plan Extension into 2025.

Briefing Note. C. Gardner presenting.

C. Gardner provided an overview of the revisions made to the 2023-2024 SMDHU Strategic Plan recognizing the leadership of E. Pillsworth and K. Ellis-Scharfenberg's team to finalize the plan extension.

The new Strategic Plan includes language revision consistent with the Strengthening Public Health initiative and revised Ontario Public Health Standards (OPHS) that broadens the need to communicate for resources.

The timing of the Strategic Plan Extension until yearend 2025 will fit well with the timeline of the Ministry of Health Strengthening Public Health initiative, enabling the agency to develop a long range strategic plan to follow.

Motion 6.4

MOVED BY R. Cipolla

SECONDED BY B. Gordon

THAT the Board of Health approve the Strategic Plan 2024-2025: An Extension of the 2023-2024 Strategic Plan (**Appendix A**).

CARRIED

7. Items of Education

7.1 Board of Health Indigenous Cultural Safety Training – Part 2 (in-person)

Location: Chippewas of Rama First Nation Community Hall

Date: June 27, 2024

Time: 9:00 am – 2:00 pm

8. Items of Information

8.1 Correspondence to and from SMDHU

a. Memorandum from Melanie Moore, Acting Co-Director and Chris Archer, Acting Co-Director, Couchiching Ontario Health Team to All Partners of the Couchiching OHT

re: Couchiching OHT Executive Director Announcement

Appointment of SMDHU employee - example of agency partnership.

b. News Release from Simcoe Muskoka District Health Unit re Association of Local Public Health Agencies honours Dr. Steven Rebellato

8.2 Infant Food Security

- a. Letter from Fabio Costante, Board of Health Chair, Dr. Ken Blanchette, Chief Executive Officer and Dr. Mehdhi Aloosh, Medical Officer of Health, Windsor-Essex County Health Unit to The Honourable Sylvia Jones, Minister of Health
re Infant Food Security Advocacy

8.3 Further Regulatory Measures for Vapour Retail

- a. Letter from Fabio Costante, Board of Health Chair, Dr. Ken Blanchette, Chief Executive Officer and Dr. Mehdhi Aloosh, Medical Officer of Health, Windsor-Essex County Health Unit to The Honourable Sylvia Jones, Minister of Health
re Further Regulatory Measures for Vapour Retail

8.4 alPHa InfoBreaks

- a. June 2024 alPHa InfoBreak

9. **Announcements and Inquiries**

A. Dubeau shared concerns of recent press warnings of a rise in meningococcal disease (recent case in Toronto that claimed the life of a child). C. Gardner shared that this is a vaccine preventable disease and highlights the importance of moving forward with enforcement of Immunization of School Pupils Act. A meeting is set for tomorrow with N. Riewe, Clinical Services Vice President to accelerate the enforcement of vaccination coverage to help address this.

S. Cairns and S. Read attended the alPHa AGM and Conference June 5 - 7, 2024. They shared positive feedback noting the event was well run and a great networking opportunity. It was nice to see Dr. Steve Rebellato receive an award.

R. Cipolla expressed this appreciation for the personal support he has received from the Board over the past month.

10. **Date of Next Meetings**

- September 18, 2024
- October 16, 2024
- November 20, 2024

11. Adjournment

Motion 11.0

MOVED BY S. Kinsella

SECONDED BY P. Koetsier

THAT the Board of Health meeting be adjourned at 11:36 a.m.

CARRIED

ORIGINAL Signed By:

Ann-Marie Kungl

Chair, Board of Health

ORIGINAL Signed By:

Dr. Charles Gardner

Medical Officer of Health