

Board of Health

Minutes

**January 15, 2025
9:16 am – 11:02 am
Teleconference**

Board Members Present: A. Kungl, B. Norris, A. Dubeau, L. Oehm, J. Smith, S. Warnock,
T. Walker, P. Koetsier, S. Cairns, R. Cipolla, S. Kinsella, H. Eves,
S. Read, B. Gordon, J. Leduc

Regrets: N. Nigussie

Staff Present: C. Gardner, K. Ellis-Scharfenberg, L. Simon, Adrina Zhong

1. Call To Order

The meeting was called to order at 9:16 a.m.

1.1 Chair and Vice Chair Election

Dr. C. Gardner assumed the role of the Chair noting that a Special Resolution (requiring a 2/3 majority of Board members present in keeping with Board bylaw and policy) was being brought forward as follows:

THAT A.M. Kungl be eligible for re-election as Board Chair for 2025 based on a Special Resolution in keeping with Board bylaw and policy requirements.

A.M. Kungl indicated her willingness to accept the nomination.

Special Resolution 1.1

MOVED BY A. Dubeau

SECONDED BY P. Koetsier

THAT Ann-Marie Kungl be eligible for re-election as Board Chair for 2025 based on a Special Resolution in keeping with [Board bylaw](#) and [policy](#) requirements.

CARRIED

No further nominations were received and A.M. Kungl was acclaimed 2025 Board of Health Chair.

A.M. Kungl assumed the role of Chair and called for nominations for the Vice Chair of the Board of Health for 2025.

R. Cipolla accepted the nomination by A. Dubeau and seconded by P. Koetsier as Vice Chair for the Board of Health for 2025.

No further nominations were received and R. Cipolla was acclaimed 2025 Vice Chair.

1.2 Land Acknowledgement

P. Koetsier read the land acknowledgement in full.

1.3 Welcome back Dr. Blessing Odia

2. Approval of the Agenda

Motion 2.0

MOVED BY J. Smith

SECONDED BY A. Dubeau

THAT the Board of Health approve the agenda as presented.

CARRIED

3. Declaration of Conflict of Interest

There was no declaration of a conflict of interest.

4. Consent Agenda

Motion 4.0

MOVED BY L. Oehm

SECONDED BY S. Kinsella

THAT the Board of Health approve the following consent agenda item(s):

4.1 Minutes from November 20, 2024

4.2 2024 Nutritious Food Basket Survey Update (Monitoring Food Affordability):

THAT the Board of Health receive the briefing note as information.

CARRIED

4.1 Approval of Minutes from November 20, 2024

4.2 2024 Nutritious Food Basket Survey Update (Monitoring Food Affordability)

Briefing Note. L. Simon, C. Shoreman and V. Hurley.

5. In Camera

Motion 5.0

MOVED BY S. Warnock

SECONDED BY H. Eves

THAT the Board of Health go in camera to approve the November 20, 2024 In Camera Minutes and discuss three HR items.

CARRIED

Motion 5.0.1

MOVED BY H. Eves

SECONDED BY B. Gordon

THAT the Board of Health come out of In Camera and report.

CARRIED

Motion 5.0.2

MOVED BY R. Cipolla

SECONDED BY S. Warnock

THAT the Board of Health receive and acknowledge the briefing note and the appended letter of retirement from Dr. C. Gardner.

AND FURTHERMORE THAT the Board of Health publicly communicate Dr. C. Gardner's retirement taking effect September 30, 2025.

CARRIED

Motion 5.0.3

MOVED BY A. Dubeau

SECONDED BY S. Kinsella

THAT the Board of Health approve Waterhouse Executive Search as the vendor for recruitment of Medical Officer of Health and Chief Executive Officer;

AND FURTHERMORE THAT the contract for Waterhouse Executive Search not exceed \$35,000 + HST.

CARRIED

5.1 Approval of Minutes from November 20, 2024

5.2 HR Item

5.3 HR Item

5.4 HR Item

6. Business Arising

6.1 2025 Draft Cost-Shared Budget and Dental Services Schedules

Briefing Note. C. Gardner, K. Ellis-Scharfenberg and J. Van Donkelaar presenting.

K. Ellis-Scharfenberg shared a presentation and reviewed the contents of 6.1 2025 Draft Cost-Shared Budget and Dental Services Schedules as follows:

- A draft 2025 budget has been prepared based on the direction received at the October 16, 2024 Board of Health meeting of a 5.0% municipal levy increase and the Ministry of Health indication of a provincial grant increase of 1%.
- The Board discussed the 2025 Cost-Shared budget (Appendix A) including the potential for agency self-insurance and options to reduce postage and paper-based communication to clients. The potential for a presentation to Board in the future on communication approaches related to child vaccination requirements will be reviewed by staff.
- The 2025 budget requests a 1% increase on actual 2024 funding received for the Ontario Seniors Dental Care Program (Appendix B) that is funded 100% by the Ministry of Health.
- A separate process will commence early 2025 for Healthy Babies Healthy Children budget that is funded 100% by the Ministry of Children Community and Social Services.

Motion 6.1

MOVED BY L. Oehm

SECONDED BY B. Norris

THAT the Board of Health receive this briefing note for information and consideration in deliberation of the 2025 budget.

CARRIED

7. New Business

7.1 Board of Health Remuneration

Briefing Note. C. Gardner and K. Ellis-Scharfenberg presenting.

Dr. C. Gardner and K. Ellis-Scharfenberg reviewed the contents of 7.1 Board of Health Remuneration as follows:

- The Board of Health is required to pass a resolution annually to confirm the rate of remuneration for the Directors.
- The proposed 2% per diem rate increase is in line with the approved increase for 2025 SMDHU union and non-union salaries and aligns with Board policy.

Motion 7.1

MOVED BY H. Eves

SECONDED BY T. Walker

THAT the Board of Health approve an increase of 2% to 2025 per diem rates for the Board of Health.

CARRIED

7.2 Co-hosting alPHa February Symposium

Briefing Note. C. Gardner and K. Ellis-Scharfenberg presenting.

Dr. C. Gardner reviewed the contents of 7.2 Co-hosting alPHa February Symposium as follows:

- Co-hosting the alPHa Symposium is an opportunity to showcase SMDHU - agency videos will be featured during the symposium and SMDHU will be featured as co-host on all materials promoting the symposium.
- A.M. Kungl is available to moderate during the Boards of Health Section meeting, a session from alPHa's Legal Counsel James LeNoury
- The co-host fee is \$2,500 and includes 2 complimentary registrations (\$860 value).

Motion 7.2

MOVED BY S. Cairns

SECONDED BY S. Kinsella

THAT the Board of Health receive this as information and determine details regarding its participation in this role as identified in the briefing note.

CARRIED

8. Items of Education

8.1 alPHa 2025 Winter Symposium - Virtual

Save the date: February 12 - 14, 2025; 9:00 a.m. to 4:30 p.m.

Registration opens January 15, 2025 (details attached).

Email Melissa.Nickason@smdhu.org to register.

8.2 SMDHU All Staff Education Day - In person event

Save the date: April 29, 2025

Deerhurst Resort - 1235 Deerhurst Drive, Huntsville

8.3 alPHa 2025 AGM and Conference - In person event

Save the date: June 18 - 20, 2025

9. Items of Information

9.1 Incident Management System (IMS) - Gravenhurst Heavy Snow Fall

a. SMDHU IMS Blog

from Dr. C. Gardner, Medical Officer of Health to SMDHU staff re:
Muskoka Heavy Snow Fall

b. SMDHU IMS Blog Addendum

from Dr. C. Gardner, Medical Officer of Health to SMDHU staff re:
Muskoka Heavy Snow Fall

c. SMDHU IMS Blog

from Dr. C. Gardner, Medical Officer of Health to SMDHU staff re:
IMS Demobilized - Gravenhurst Snow Fall

- d. SMDHU Press Release: Responding to the weather emergency in Gravenhurst

9.2 Provincial Strengthening Public Health

- a. Letter from Dr. Kieran Moore, Chief Medical Officer of Health and Assistant Deputy Minister, Public Health

re: Public Posting on Ontario's Regulatory Registry of proposed amendments to regulations under the Health Protection and Promotion Act (voluntary mergers)
- b. Media Release from Haliburton, Kawartha, Pine Ridge District Health Unit and Peterborough Public Health

re: The Merger of HKPR District Health Unit and Peterborough Public Health Moves Forward
- c. Letter from Dr. Thomas Piggot, MOH & CEO and Larry Stinson, Director of Operations, Peterborough Public Health

re: Assets and liabilities of merged health units
- d. Email from Wendy Freeburn, Executive Assistant to Larry Stinson, Director of Operations, Peterborough Public Health

re: Merger Notification - Contracts and Agreements
- e. Letter from Elizabeth Walker, Executive Lead, Office of the Chief Medical Officer of Health, Public Health

to Medical Officers of Health and Chief Executive Officers re: Strengthening Public Health Updates

9.3 Bill 212 - Reducing Gridlock, Saving You Time Act, 2024

- a. Letter from Ann-Marie Kungl, SMDHU Chair of the Board of Health to Ms. Katerina Downard, Environmental Policy Office

re: OSPAPPH Response to Bill 212 – Reducing Gridlock, Saving You Time Act, 2024 – Framework for bicycle lanes that require removal of a traffic lane, ERO# 019-9266

9.4 Correspondence to and from SMDHU

- a. Letter from Kristine Preston, Deputy Clerk, City of Orillia to Dr. Gardner, Medical Officer of Health and Chief Executive Officer Simcoe Muskoka District Health Unit

re: 2025 Budget Ratification

- b. Media release from Grey Bruce Public Health to Simcoe Muskoka District Health Unit

re: Mr. Nicholas Saunders appointed Chair of Grey-Bruce Board of Health

9.5 alPHa InfoBreak

- a. December 2024 InfoBreak

10. Announcements / Inquiries

- Call out for agenda items

11. Date of Next Meetings

- February 19, 2025
- March 19, 2025

12. Adjournment

Motion 11.0

MOVED BY B. Norris

SECONDED BY R. Cipolla

THAT the Board of Health meeting be adjourned at 11:02 a.m.

CARRIED

ORIGINAL Signed By:

Ann-Marie Kungl

Chair, Board of Health

ORIGINAL Signed By:

Dr. Charles Gardner

Medical Officer of Health