

Internal / External
20-10

Position:	PUBLIC HEALTH NURSE		Number of Positions:	1
Classification:	PERMANENT PART-TIME	ONA	FTE:	0.9 – 35 HOURS ONE WEEK, 28 HOURS ONE WEEK
Department:	PROGRAM FOUNDATIONS & FINANCE		Program:	HEALTH CONNECTION
Location:	BARRIE		Anticipated Date of Hire:	MARCH 2, 2020
*Revised Salary Range:	\$ 40.50 – 48.32 HOURLY		Posting Date:	JANUARY 29, 2020
Criminal Record Check:	Required <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		Vulnerable Sector Screening:	Required <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

Position Overview:

The Health Connection Core (HCC) Public Health Nurse (PHN) responds to general inquires and requests for public health information and services in an open contact center environment. The HCC PHN works with multiple specialized computer applications and moves between the applications simultaneously. The HCC PHN uses nursing expertise, nursing process, research and best practice to assess, plan for, implement and evaluate programs and services provided to clients. Clients are defined as individuals, families, groups, communities, populations and systems The HCC PHN gathers and synthesizes assessment data concurrently in order to provide health education, counseling, recommendations and referrals to address the client’s needs and build capacity with clients.

See Public Health Nurse position description for further details of the Public Health Nurse role.

Minimum Requirements of the Job Include:

- Baccalaureate Degree in Nursing (4 year);
- Certificate of Registration as a Registered Nurse with the College of Nurses of Ontario, which is renewed annually;
- Current CPR Level C;
- 1 – 3 years’ experience in nursing;
- Advanced oral and written communication skills to present information in various formats relevant to the audience.
- Intermediate knowledge of growth and development throughout the life span.
- Intermediate skill in conducting comprehensive holistic health assessments with individuals, families, groups and communities to identify and provide appropriate interventions to build capacity for health.
- Intermediate skill in providing health teaching, counseling, and clinical nursing care as appropriate in a variety of settings.
- Intermediate ability to incorporate principles of telepractice related to a broad range of health issues.
- Intermediate skill in critical thinking, analysis and creative problem-solving.
- Intermediate time management and organization skills including priority setting.

- Intermediate skill in collaboration, negotiation and problem-solving.
- Intermediate skills in Microsoft Word, Excel, PowerPoint and Outlook and the ability to demonstrate the technological skills to support work with the program communication, information systems and databases required to support program delivery.

Preference will be given to candidates with the following qualifications which are considered assets in this competition:

- Oral proficiency in French;
- Certification in Community Health Nursing (Canada);
- Previous Health Connection experience or equivalent as determined by management;
- Formal education in nursing informatics or telepractice in nursing;
- Brief or minimal contact intervention for lifestyle counseling training;
- Minimum 1 year of public health nursing experience.

Deadline: 4:00 pm, TUESDAY, FEBRUARY 11, 2020

This is an internal union posting. External applicants may be considered when the internal recruitment process does not result in a successful internal candidate.

For further details: refer to the **Public Health Nurse** position description.

For internal SMDHU applicants interested in applying for this position, please forward your completed application to Human Resources at hr@smdhu.org referencing posting #20-10 in the subject line. Your formal application consists of submitting both an up to date résumé and a separate cover letter outlining how you meet the requirements and qualifications of this position. Please ensure you indicate in your application that you have the requirements and qualifications listed for this position otherwise it will be deemed you do not have them.

For External Applicants Only:

If interested in applying for this position, forward résumé with cover letter to Human Resources at hr@smdhu.org referencing posting # **20-10** in the subject line.

Due to the large volume of applications we receive, and to ensure your application is given due consideration, we kindly request all applications for this position include both an up-to-date resume, and a detailed cover letter including specific examples of how you meet the required qualifications and skills for this position. The cover letter is to clearly identify:

- a. How your education meets the educational requirements listed.
- b. How your experience meets the experience requirements listed.
- c. How your experience meets each of the required knowledge, skills and abilities listed.
- d. How your education and/or experience meet each of the listed assets, which are considered preferences.

Applicants who fail to satisfactorily provide the information requested above in their cover letter will be deemed to not meet the minimum job requirements listed in this job posting. Accordingly, their application will not be considered in this competition.

Following submission of your e-mailed cover letter and resume, you will receive a standard reply e-mail confirming your e-mail was received by SMDHU. If you do not receive this confirmation e-mail your electronic application was not received and you will not be considered. Also, if SMDHU's confirmation e-mail is dated/timed after the posting deadline, your application will not be considered.

If selected for an interview, candidates may be assessed through testing and/or by providing a presentation/portfolio highlighting examples of their work that is applicable to the position being applied to.

The Simcoe Muskoka District Health Unit is an equal opportunity employer. Accessibility accommodations are available for all parts of the recruitment process upon request. Due to the number of qualified applications we receive, only those selected for an interview will be contacted. All candidates must be legally entitled to work in Canada.