

**Internal  / External**   
**21-03**

<b>Position:</b>		<b>REGISTERED NURSE</b>	<b>Number of Positions:</b>	<b>TO BE DETERMINED</b>
<b>Classification:</b>	CASUAL – DEFINED # OF HRS/WK	ONA	<b>FTE:</b>	1.0 - 35 HRS/WEEK; 0.8 – 28 HRS/WEEK; 0.6 – 21 HRS/WEEK.
<b>Department:</b>	CLINICAL SERVICE		<b>Program:</b>	IMMUNIZATION
<b>Location:</b>	VARIOUS LOCATIONS WITHIN SIMCOE MUSKOKA		<b>Anticipated Date of Hire:</b>	FEBRUARY 15, 2021
<b>Salary Range:</b>	\$ 39.21 – 47.07 HOURLY		<b>Position Duration:</b>	ANTICIPATED TO LAST UP TO DECEMBER 31, 2021, WHICH MAY BE SUBJECT TO AN EXTENSION IF REQUIRED
			<b>Posting Date:</b>	JANUARY 8, 2021
<b>Criminal Record Check:</b>	Required <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		<b>Vulnerable Sector Screening:</b>	Required <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
<b>Hours of Work</b>				
<p>We have a number of full time and part time positions available. We are operating 7 days a week with 7 hour shifts and hours of work starting earliest 7:30 a.m. and ending latest 8:30 p.m. (e.g. 8:30 to 4:30) Available shifts include 21 or 28 hours per week (part time) and 35 hours per week (full time). Preference will be given to applicants who are available for full time hours but those available for part time hours (minimum of 3 days a week) are also being considered.</p>				
<b>Purpose of Position:</b>				
<p>The Registered Nurse in the Infectious Diseases Program COVID-19 Response, is an integral team member providing COVID-19 immunizations. Nurses may be assigned to other duties as required to further support the COVID-19 program and team members.</p>				
<b>Specific knowledge, skills, abilities:</b>				
<ul style="list-style-type: none"> <li>• Advanced knowledge of immunization and publicly funded vaccines.</li> <li>• Advanced knowledge of the guidelines and recommendations for the storage and handling of vaccines as determined by the OPHS and related protocol.</li> <li>• Intermediate oral and written communication skills to present information in various formats relevant to the audience</li> <li>• Intermediate skill in providing health teaching, counseling, and clinical nursing care related to immunization practice.</li> <li>• Intermediate understanding of legislation, protocols and standards which are relevant to nursing practice within the Immunization program</li> <li>• Basic leadership skills including facilitation and team building skills; ability to model, support and serve as mentor for skills development.</li> <li>• Intermediate skill in critical thinking, analysis and creative problem-solving.</li> <li>• Intermediate time management and organization skills including priority setting.</li> </ul>				

- Intermediate skill in collaboration, negotiation and problem-solving.
- Intermediate skills in Microsoft Word, Outlook, and the ability to demonstrate the technological skills to support work with the program communication, information systems and databases required to support program delivery.
- Demonstrate ability to work independently within established parameters.
- Valid driver's license and reliable vehicle or the ability to travel in a timely and efficient manner to locations within and outside the health unit district.

**Education:**

- Diploma from a recognized school of Nursing (3 year);
- Certificate of Registration as a Registered Nurse with the College of Nurses of Ontario which is renewed annually;
- Current certification in CPR Level C and First Aid Training.

**Related Experience:**

1-3 year's relevant experience in nursing.

Minimum 1 year experience with administering medications.

**Preference will be given to candidates with the following qualifications which are considered assets in this competition:**

- French language Skills;
- Previous public health experience working in Immunization program;
- Panorama and/or M-Imms experience.

Preference will be given to applicants who are available for full time hours but those available for part time hours (minimum of 3 days a week) will be considered.

**Deadline: 4:00 pm, THURSDAY, JANUARY 21, 2021**

For further details: refer to the **Registered Nurse** position description.

If interested in applying for this position, forward résumé with cover letter to Human Resources at [hr@smdhu.org](mailto:hr@smdhu.org) referencing posting # **21-03** in the subject line.

Due to the large volume of applications we receive, and to ensure your application is given due consideration, we kindly request all applications for this position include both an up-to-date resume, and a detailed cover letter including specific examples of how you meet the required qualifications and skills for this position. The cover letter is to clearly identify:

- a. How your education meets the educational requirements listed.
- b. How your experience meets the experience requirements listed.
- c. How your experience meets each of the required knowledge, skills and abilities listed.
- d. How your education and/or experience meet each of the listed assets, which are considered preferences.

Applicants who fail to satisfactorily provide the information requested above in their cover letter will be deemed to not meet the minimum job requirements listed in this job posting. Accordingly, their application will not be considered in this competition.

Following submission of your e-mailed cover letter and resume, you will receive a standard reply e-mail confirming your e-mail was received by SMDHU. If you do not receive this confirmation e-mail your electronic application was not received and you will not be considered. Also, if SMDHU's confirmation e-mail is dated/timed after the posting deadline, your application will not be considered.

**If selected for an interview, candidates may be assessed through testing and/or by providing a presentation/portfolio highlighting examples of their work that is applicable to the position being applied to.**

*The Simcoe Muskoka District Health Unit is an equal opportunity employer. Accessibility accommodations are available for all parts of the recruitment process upon request. Due to the number of qualified applications we receive, only those selected for an interview will be contacted. All candidates must be legally entitled to work in Canada.*