

**Internal / External
21-16**

Position:		REGISTERED DENTAL HYGIENIST		Number of Positions:	3
Classification:	CASUAL	NON-UNION	FTE:	1.0 - 35 HOURS PER WEEK	
Department:	CLINICAL SERVICE		Program:	COVID-19 INFECTIOUS DISEASES	
Location:	BARRIE		Anticipated Date of Hire:	APRIL 26, 2021	
Salary Range	\$39.54 – \$44.28 HOURLY		Position Duration	ANTICIPATED TO LAST UP TO DECEMBER 31, 2021 , WHICH MAY BE SUBJECT TO AN EXTENSION IF REQUIRED	
			Posting Date:	MARCH 12, 2021	
Criminal Record Check:	Required <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		Vulnerable Sector Screening:	Required <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Purpose of Position:					
<p>The Registered Dental Hygienist (RDH) as part of the COVID response is an integral team member. Currently the portfolio is centered around the COVID-19 response: case and contact management and outbreak management.</p>					
Responsibilities:					
<ul style="list-style-type: none"> • Performs case and contact management for COVID-19; • Provides consultation to the general public and cases and contacts of COVID-19; • Participates in public health call center activity by responding to calls and ensuring appropriate referrals; • Performs all required documentation including utilizing electronic databases; • Performs other duties, as assigned, including support to other program areas not involved in the COVID-19 response, if and when required; • Oral health assessment including taking digital radiographs as prescribed; • Maintain client records in accordance with the College of Dental Hygienists of Ontario recordkeeping guidelines using electronic dental software; • Provide direct provision of appropriate preventive services such as debridement, topical fluoride application. • Provide oral health promotion and Healthy Smiles program promotion to clients; • Provide Infection Prevention and Control Standards. • Contribute to team and agency effectiveness. 					

Specific knowledge, skills, abilities

- Advanced assessment, judgment, clinical and case management skills relating to dental health of individuals at high risk of dental disease;
- Advanced interpersonal, oral and written communication skills;
- Intermediate skills in Microsoft Word, Excel and Outlook;
- Intermediate organization and planning skills;
- Comprehensive knowledge of infection prevention and control standards;
- Intermediate research skills, including the collection, analysis and presentation of data;
- Valid driver's license and reliable vehicle or the ability to travel in a timely and efficient manner to locations within and outside the health unit district.
- Able to work independently within established parameters and to function effectively as a member of a team.

Education:

- Community College Diploma in Dental Hygiene.
- Must be a Registered Dental Hygienist in good standing with the College of Dental Hygienists of Ontario, with self-initiation status.

Related Experience:

- Minimum 3 year's relevant experience as a Registered Dental Hygienist.

Preference will be given to candidates with the following qualifications which are considered assets in this competition:

- Previous experience working with COVID-19 response.

Deadline: 4:00 pm, THURSDAY, MARCH 18, 2021

This is an internal non-union posting. External applicants may be considered when the internal recruitment process does not result in a successful internal candidate.

For further details: refer to the REGISTERED DENTAL HYGIENIST position description.

If interested in applying for this position, forward résumé with cover letter to Human Resources at hr@smdhu.org referencing posting # **21-16** in the subject line.

SMDHU applicants interested in applying for this position, please forward your completed application to Human Resources at hr@smdhu.org referencing posting #**21-16** in the subject line. Your formal application consists of submitting both an up to date résumé and a separate cover letter outlining how you meet the requirements and qualifications of this position. Please ensure you indicate in your application that you have the requirements and qualifications listed for this position otherwise it will be deemed you do not have them.

For External Applicants Only:

If interested in applying for this position, forward résumé with cover letter to Human Resources at hr@smdhu.org referencing posting # **21-16** in the subject line.

Due to the large volume of applications we receive, and to ensure your application is given due consideration, we kindly request all applications for this position include both an up-to-date resume, and a detailed cover letter including specific examples of how you meet the required qualifications and skills for this position. The cover letter is to clearly identify:

- a. How your education meets the educational requirements listed.
- b. How your experience meets the experience requirements listed.
- c. How your experience meets each of the required knowledge, skills and abilities listed.
- d. How your education and/or experience meet each of the listed assets, which are considered preferences.

Applicants who fail to satisfactorily provide the information requested above in their cover letter will be deemed to not meet the minimum job requirements listed in this job posting. Accordingly, their application will not be considered in this competition.

Following submission of your e-mailed cover letter and resume, you will receive a standard reply e-mail confirming your e-mail was received by SMDHU. If you do not receive this confirmation e-mail your electronic application was not received and you will not be considered. Also, if SMDHU's confirmation e-mail is dated/timed after the posting deadline, your application will not be considered.

If selected for an interview, candidates may be assessed through testing and/or by providing a presentation/portfolio highlighting examples of their work that is applicable to the position being applied to.

The Simcoe Muskoka District Health Unit is an equal opportunity employer.

Accessibility accommodations are available for all parts of the recruitment process upon request.

Due to the number of qualified applications we receive, only those selected for an interview will be contacted.

All candidates must be legally entitled to work in Canada.