



**2024/2025 Vaccine Order Form**  
**COVID-19 Vaccine**  
 For Barrie, Midland, Collingwood, Cookstown  
 Gravenhurst, Huntsville & Orillia area  
 Barrie Fax: 705-792-3835  
 Gravenhurst Fax: 705-684-9834  
 Email: [vaccineorders@smdhu.org](mailto:vaccineorders@smdhu.org)

<b>Facility Name:</b>	
<b>Date:</b>	<b># of fridges:</b> _____ <b>Type:</b> <input type="checkbox"/> Bar <input type="checkbox"/> Domestic <input type="checkbox"/> Purpose Built
<b>Facility Contact &amp; Phone #:</b>	

Ordering Instructions	Pick-up Instructions
<ul style="list-style-type: none"> <li>✓ Place orders by <b>3pm Wednesday</b> for pick up the following <b>Wednesday morning</b>.</li> <li>✓ Orders must include the <b>previous 4-week</b> temperature log.</li> <li>✓ Order no more than a 1–2-week supply.</li> </ul>	<ul style="list-style-type: none"> <li>✓ Coolers must be between 2 - 8 °C for vaccine to be released.</li> <li>✓ Please ensure your vaccine orders are picked up in a timely manner.</li> </ul>

COVID-19 VACCINES	Recommended Age Group	Unpunctured Vial Expiry	Punctured Vial Expiry	# of doses in vial	Current # doses in fridge	Requested # of Doses
<b>Moderna KP.2 Formulation</b> (SPIKEVAX®)	6 months and older	Stable in fridge at +2°C to +8°C for <b>up to 50 days</b> prior to first use	Store between +2°C to +8°C for up to <b>24 hours</b>	5 (up to 10 if using pediatric doses)		
<b>Pfizer KP.2 Formulation</b> (COMIRNATY®)	12 years +	Stable in fridge at +2°C to +8°C for <b>up to 10 weeks</b> prior to first use	Store between +2°C to +25°C for up to <b>12 hours</b>	6		

To store and administer COVID-19 vaccine, facility staff must be set up as users in COVAXON and someone with signing authority for the agency must sign off on our External Partner Agreement. If you need assistance with these, please email [VaccineOrders@smdhu.org](mailto:VaccineOrders@smdhu.org) and someone will contact you.

Health Unit Office to be picked up at (please check):

- Barrie    
  Collingwood    
  Cookstown    
  Midland    
  Gravenhurst    
  Huntsville    
  Orillia

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