

## AGENDA/MINUTES – Outbreak Management Team (OMT) Meeting

<b>Outbreak #:</b> 2260 -2025-	<b>Date:</b>
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<b>Attendees:</b>			
Title	Name	Title	Name
IPAC Specialist		Public Health	

<b>ACTION</b>	
<b>1</b>	<p><b>Review Case Definition:</b></p> <ul style="list-style-type: none"> <li>Onset date, Symptoms, Location</li> <li>Change as required</li> </ul>

2	<p><b>Review Line Lists, Residents and isolation:</b></p> <ul style="list-style-type: none"> <li>• Residents &amp; Staff case numbers</li> <li>• Total number of residents &amp; staff</li> <li>• # of cases in isolation/precautions / # residents on unit</li> <li>• # of COVID-19 High Risk Contacts (HRCs)</li> <li>• # of COVID-19 HRCs in isolation/precautions</li> <li>• What is frequency for ACTIVE screening and surveillance</li> <li>• Discuss any challenges and solutions (ex. Wanders)</li> <li>• Update line list notes on # of resolved cases/return to work</li> <li>• Update line list notes w/ case health status including: <ul style="list-style-type: none"> <li>• Hospitalizations</li> <li>• Deaths</li> <li>• Resolved</li> </ul> </li> </ul>	
3	<p><b>Specimen Collection:</b></p> <ul style="list-style-type: none"> <li>• Date, # of collected and what test for residents or staff meeting case definition.</li> <li>• Review LAB results and # of pending results</li> <li>• Plan for obtaining outstanding tests</li> </ul>	

4	<p><b>Review of Staff Screening and exclusions:</b> Describe current practice:</p> <ul style="list-style-type: none"><li>• Are staff appropriately reporting to facility their symptoms?</li><li>• Return to work policy</li></ul>	
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5	<p><b>Review of Staff and Resident Cohorting:</b></p> <ul style="list-style-type: none"><li>• Include volunteers and essential visitors</li><li>• Assignment of line listed staff who have returned to work</li><li>• Discuss challenges and solutions</li></ul>	
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6	<p><b>Staffing Contingency plan for shortages</b></p> <ul style="list-style-type: none"> <li>• Any staffing concerns identified</li> <li>• Any staff working in more than one facility</li> </ul>	
7	<p><b>Review of IPAC measures and PPE:</b></p> <ul style="list-style-type: none"> <li>• Review PPE supply, location, access and use</li> <li>• Appropriate Signage and PPE carts</li> <li>• Audits: Hand Hygiene, Donning/Doffing, OB audits: <ul style="list-style-type: none"> <li>→ Include compliance % and date completed</li> <li>→ EVS Audits (who &amp; when)</li> </ul> </li> <li>• Staff education (as indicated by audit results)</li> </ul>	
8	<p><b>Immunization rates:</b></p> <p>Influenza Residents (denominator)</p> <ul style="list-style-type: none"> <li>• # Seasonally immunized</li> <li>• Antiviral directive/order?</li> </ul> <p>Influenza staff (denominator)</p> <ul style="list-style-type: none"> <li>• # Seasonally immunized</li> <li>• Antiviral Rx?</li> </ul> <p>COVID-19 Residents</p> <ul style="list-style-type: none"> <li>• 2024 Fall dose of vaccine</li> <li>• Antiviral directive/order?</li> </ul>	

	COVID-19 Staff 2024 fall dose of vaccine	
9	<b>Review of EVS</b> <ul style="list-style-type: none"> <li>• Identify disinfectant being used</li> <li>• Environmental cleaning for non-EVS staff – education, product, kill time</li> <li>• Review of allocation and use of multiuse equipment</li> <li>• All staff be educated on cleaning product and measures – as all staff do cleaning – or should be.</li> </ul>	
10	<b>Review of Repatriation:</b> <ul style="list-style-type: none"> <li>• New admissions?  <a href="#">Review admission algorithm Appendix E</a></li> <li>• Return from acute care (cases or non-cases)</li> <li>• Leaves</li> </ul>	

11	<b>Review of Activities to be rescheduled:</b> <ul style="list-style-type: none"><li>• Any upcoming group events</li><li>• Events/activities to be altered to reduce risk</li><li>• Cleaning of equipment after each use</li><li>• Activities to support isolated resident mental well-being</li></ul>	
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12	<b>Communication and Education:</b> <ul style="list-style-type: none"><li>• Families have been notified and update plan</li><li>• Media?</li><li>• Health system partners have been notified</li><li>• Visitor restrictions and challenges</li><li>• Education to visitors as required</li><li>• Signs posted on outside door</li><li>• Visitor compliance</li></ul>	
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13	<b>Other items to be addressed</b>	
14	<b>Next meeting date:</b>	